

## Policies & Procedures

A parent or authorized adult must sign a student in upon arrival and out when leaving. Children will be expected to adhere to the standard St. John School code of conduct while participating in program. We reserve the right to deny or remove a student from Centered Care program.

Centered Care follows St. John's approach to discipline. Our goal at St. John is to work together with families to encourage positive growth in the area of discipline:

- ➔ We believe that a student is responsible for his/her own actions.
- ➔ We believe that students have choices in how they behave.
- ➔ We believe that when we work together we can reinforce positive behavior and redirect negative behavior so that students are affirmed as they make choices and learn from mistakes.
- ➔ We believe students will learn to recognize that there are natural consequences as a result of his/her choices.

Since St. John School is dedicated to His honor and glory, all of us must represent our school with behavior and attitudes that are pleasing to Christ and further the cause of His kingdom. Our conduct and speech should always seek to follow God's directive to "love Him above all and our neighbor as ourselves." In order to direct our behavior down the path our Lord sets before us in the Bible, the Cougar Code has been established:

- C**ome ready for academic success
- O**nly act in a very respectful manner
- U**se the JOY model (Jesus-Others-You)
- G**ive my gifts and talents back to God
- A**ccept responsibility for my words and actions
- R**espect the differences in others
- S**how God's love to everyone I meet

Centered Care follows the same health & wellness and inclement weather policies as St. John School.

Please visit [www.stjls.org](http://www.stjls.org) for full details.

## Contact Info

636.386.0186 ext 209  
[centeredcare@stjstl.net](mailto:centeredcare@stjstl.net)



A ministry of St. John School



Child Centered | Theme Centered | Christ Centered



## Purpose Statement

St. John School's before and after school program is a thematic program that, like our name, is centered on Christ, themes and most importantly, your child! The program is divided into two separate age groups- Early Childhood & school age K-8. Both groups have rooms filled with age-appropriate activities and provide enrichment to each child's emotional, social and spiritual growth. Our director strives to know every child in this program and to work with every parent's desires and concerns for their child throughout the school year. Our staff is excited to serve you!

## Daily Schedule

- 7:00–8:15am Recreation Time
- 8:15–9:00am Small Group Activities
- 9:00–9:30am Snack / Recreation Time
- 9:30–10:30am Large Motor Play
- 10:30–11:30am Academic & Enrichment Time

## Pricing Structure

Rates are listed for the full school year

	1 day	2 day	3 day	4 day	5 day
7:00am Dropoff	\$230	\$350	\$450	\$580	\$680
4:30pm Pickup	\$350	\$500	\$680	\$850	\$1,030
5:00pm Pickup	\$450	\$680	\$910	\$1,130	\$1,370
6:00pm Pickup	\$630	\$970	\$1,310	\$1,650	\$2,000
7:00am Dropoff & 6:00pm Pickup*	\$740	\$1,190	\$1,650	\$2,100	\$2,550

\*Discount applied only for 7:00am Dropoff with 6:00pm Pickup

## Attendance & Fees

- ➔ All payments will be made through FACTS Tuition Management Program on the payment plan selected for school tuition.
- ➔ Centered Care is available for all early dismissals, including ½ days with the following exceptions: the 1st day of school; the last day prior to Christmas Break and the last day of school.
- ➔ Half day early dismissals require the student to bring a peanut free sack lunch.
- ➔ School holidays and schedules have been taken into consideration for setting the monthly price.
- ➔ A child's schedule may be switched once during the school year upon a 30 day written notification to the Centered Care Director. Any additional changes will require a \$50 change fee.
- ➔ Participation in the Centered Care Program is contingent on keeping the account current.

## Registration Fee

A non-refundable, annual \$80 registration fee per student (reduced to \$50 with registration by July 12) will be charged through FACTS and must be completed within 2 weeks.

## Intermittent Use

Parents may enroll their child for a day's use. You must sign up with 48 hours notice.

**Morning fee: \$14 Afternoon fee: \$26\***

\*This is a flat fee regardless of pick-up time.

## Emergency Use Fee

Children, who are not contracted to participate in Centered Care, may attend in times of family emergency.\*

**Morning fee: \$16 Afternoon fee: \$32**

\*Emergency use may only be used twice per year.

## Dismissal Time

The dismissal time is based upon the selected program of either 4:30pm, 5:00pm or 6:00pm. Each family is granted two emergency late pickups – up to 30 minutes – for extenuating situations. Families will be charged a \$1 per minute pickup fee – after contracted 4:30pm, 5:00pm or 6:00pm pick-up time, which is payable at the time of pickup.